



Wildridings Primary School  
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website: [www.wildridingsprimary.co.uk](http://www.wildridingsprimary.co.uk)  
Headteacher: Mr B Ellis



Friday 9<sup>th</sup> January 2026

### Notice of Election of Parent Governor

Dear Parents/Carers,

I am writing to let you know that there is a vacancy for a parent governor on the Governing Body of Wildridings Primary School, and to invite parents/carers who wish to stand for election as a parent governor to put their names forward. A person is disqualified from election or appointment as a parent governor if they are an elected member of the local authority (a Councillor) or if they work at the school for more than 500 hours in a consecutive period of 12 months (at the time of their appointment).

We know that parents/carers are interested in the education of their children and share the school's commitment to ensuring the best possible education and opportunities for our pupils. One of the most significant ways to build on this is to volunteer to be a parent governor. Parent governors play an important role in ensuring that the parent viewpoint is represented in decision making.

The skills you have could be very useful to our Governing Body.

The main role of the Governing Body is to provide the strategic direction for the school, to hold the headteacher to account and to ensure that the school budget is spent well.

Further information on what being a governor would involve is attached; in terms of your time and commitment we hold about 9 meetings an academic year, usually on a Thursday at 5.30pm, we also have three committees and should you wish to be on these committees you would be expected to attend an extra one or two meetings a year.

We ask governors to take on a Link role, which means they have a specific area to monitor and at least one visit to the school per term to meet with relevant staff would be expected, and a report submitted to the Governing Body.

There is an expectation that governors will attend training provided free of charge by the local authority. The training is usually online and in the evenings.

If you are eligible and wish to stand for election as a parent governor, you should complete a nomination form, have your nomination supported by another parent or carer of a child also attending the school, and insert a personal election statement for circulation to voters as set out on the nomination form.

Nomination forms must be received **by Friday 23<sup>rd</sup> January 2026 at 4pm**. No nomination will be accepted after that date and time.

Please email these to [j.hodgson@wildridingsprimary.co.uk](mailto:j.hodgson@wildridingsprimary.co.uk)

If you don't have access to emails, please take the form into the school office and ask for the form to be emailed on your behalf.

If the number of nominations received does not exceed the number of vacancies, all those nominated will be appointed without a ballot. If there are more nominations than vacancies, a secret ballot will be held. Each parent / carer will be issued with a voting paper.

The following timetable will apply if it is necessary to hold a ballot:

- Last day for returning nominations – Friday 23<sup>rd</sup> January 2026 at 4pm

*Nurturing the potential in everyone...*



- Ballot paper dispatched to parents – Friday 30<sup>th</sup> January 2026
- Deadline for voting and date of count of ballot papers – Friday 13<sup>th</sup> February 2026

Prospective nominees are advised that they will be subject to a check by the Disclosure and Barring Service. Full details of eligibility and disqualification criteria are attached.

Yours sincerely

**Returning Officer**

**Jane Hodgson**

**Clerk to the Governing Body**

**[j.hodgson@wildridingsprimary.co.uk](mailto:j.hodgson@wildridingsprimary.co.uk)**



### Nomination form for the Election of Parent Governor(s)

..... School

1 Mr / Mrs / Miss / Ms/ other ..... (full name)

Of (full address) .....

.....

.....

Parent/carer of .....

I wish to stand for election as a Parent Governor of ..... school. The following parent/carer of a child/children attending the school supports my nomination:

	Name and Signature	Parent /carer of
Supported by	.....	.....
	.....	.....
	.....	.....

I am prepared to undertake training to acquire or develop the skills to be an effective governor.

Signed ..... Dated .....

Please complete the election statement on the next page.

Please return the completed nomination form to the Returning Officer no later than Friday 23<sup>rd</sup> January 2026 at 4pm. Please email these to [j.hodgson@wildridingsprimary.co.uk](mailto:j.hodgson@wildridingsprimary.co.uk)

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